



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
**DEPARTMENT OF STATE**

DIVISION OF PROFESSIONAL REGULATION

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: [WWW.DPR.DELAWARE.GOV](http://WWW.DPR.DELAWARE.GOV)

PUBLIC MEETING MINUTES:	<b>BOARD OF ARCHITECTS RULES AND REGULATION MEETING</b>
MEETING DATE AND TIME:	<b>Wednesday, June 4<sup>th</sup>, 2008 at 1:30 p.m.</b>
PLACE:	<b>861 Silver Lake Blvd., Conference Room B, Second floor, Dover, Delaware</b>
MINUTES APPROVED:	<a href="#">September 3, 2008</a>

**MEMBERS PRESENT**

Kenneth Freemark, RA, Professional Member  
Alvin French, RA, Professional Member  
Jean N. McCool, RA, Secretary, Professional Member  
Peter H. Jennings, RA, Professional Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL**

Margaret A. Foreit, Administrative Specialist III

**OTHERS PRESENT**

None

**1.0 CALL TO ORDER**

Mr. French called the meeting to order at 11:15 a.m.

**2.0 MEETING MINUTES**

A motion was made by Mr. French, seconded by Mr. Freemark to approve the minutes as proposed from the March 12<sup>th</sup>, 2008 meeting. The motion was unanimously carried.

### **3.0 UNFINISHED BUSINESS**

#### **ARE Timing**

The Board recommended leaving this item of discussion on the agenda.

#### **NCARB Model Law**

The committee discussed the Model Rules and Law as well as the NCARB Website. Ms. McCool asked we obtain from NCARB binders for the new board members of NCARB rules and regulations. The board office will look into obtaining these binders.

#### **Review of Rules and Regulations**

Mr. French asked that 5.3 be changed to read 6.8. A motion was made by Ms. McCool, seconded by Mr. Freemark. The motion was unanimously carried and will be recommended to the board.

#### **Develop List of Revisions to Rules & Regulations for future consider**

Mr. French will submit an agenda to the board office for the next meeting. The next meeting is tentatively scheduled for April 2nd, 2008.

### **7.0 Public Comment**

None

### **8.0 Next Scheduled Meeting**

The next meeting will be held on April 2nd, 2008 at 11:00 a.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

### **9.0 Adjournment**

There being no further business, Mr. French made a motion, seconded by Mr. Freemark, to adjourn the meeting at 12:00 p.m. The motion was unanimously carried.

Respectfully submitted,

*Margaret A. Foreit*

Margaret A. Foreit  
Administrative Specialist III